Facilitating Collaborative Public Decisions

A Video Based Training Tool

WELCOME

- Collaborative Decision Making
 - What is it? [1]
 - Why do it? [2]
 - The Stages of a Collaborative Process [3]
 - Matching the Process to the Situation [4]
- · About the MLPA Initiative
 - A Ten-Year Public Process [5]
 - · MLPA Initiative Regional Designation Processes [6]

GETTING STARTED

- · Introducing Roles
 - Facilitator Introduction [7]
 - · Participant Introductions [8]
 - o Other Process Leadership Roles [9]
 - · Representation [10]
 - o Roles of Agencies [11]
 - o Roles of Tribes [12]
- · Explaining Purpose and Scope
 - Setting Process Expectations [13]
 - Preparing to Collaborate [14]
 - Icebreaker: Hopes and Concerns About the Process [15]
 - Establishing Boundaries [16]
 - Clarifying Participant Responsibilities [17]
- · Clarifying Group Decision Making
 - · Establishing Ground Rules [18]
 - Promoting a Joint Gains Approach [19]
 - Establishing Decision Making Criteria such as Consensus [20]
 - Alternatives to Consensus [21]

UNDERSTANDING ISSUES, INTERESTS & OPTIONS

- · Identifying Issues and Interests
 - o Discussing and Capturing Participant Interests [22]
 - · Highlighting Issues through Open Comment [23]
 - o Distinguishing between Positions and Interests [24]
 - Directing Participants Towards Substantive Discussion [25]
 - Learning from Prior Processes [26]
- Agendas and Sequencing
 - Using Agendas to Sequence Work [27]
 - Using Parking Lots to Avoid Sidetracks [28]
 - $\circ\,$ Addressing Topics at the Appropriate Point in a Process [29]
- Working Groups
 - Introducing Working Groups [30]
 - Same-Interest Working Groups [31]
 - Cross-Interest Working Groups [32]
 - o Impromptu Working Groups [33]
- · Inventing Options to Deal with Issues
 - Guidelines for Brainstorming [34]
- Preventing Premature Judgment [35]
- Facilitating Productive Conversations
 - Supporting and Commending Participants [36]
 - · Recognizing and Rewarding Productive Behavior [37]
 - Convening and Reconveining [38]
 - Staying on Time [39]
- Closing on a Positive Note [40]
- Stakeholder Engagement
 - o Overview: A two-way process [41]
 - Public Comment Periods [42]
 - Effective Comments [43]
 - Ineffective Comments [44]
 - Dialogues with Stakeholders [45]
- · Working with Scientific and Technical Information
 - Balancing Sources of Knowledge [46]
 - Confidentiality and Transparency [47]
 - Communicating Complex Information [48]
 - Cultivating Understanding through Dialogue [49]

ASSESSING AND PACKAGING

- · Shifting from Inventing to Narrowing
 - Introducing Proposal and Package Development [50]
- Narrowing Proposals and Packaging

- · Assembling Packages [51]
- Convergent Proposals [52]
- Encouraging Trades [53]
- o Defining Criteria for Evaluation [54]
- Agreeing to Disagree [55]
- Visualization
 - o Collaborative Data Visualization [56]
- Using Single Negotiating Texts [57]
- Assessing Preferences
 - Introducing Polls and Votes [58]
 - Concerns about Binding Votes [59]
 - Using Straw Polls [60]
 - · Reporting Results [61]

REACHING AGREEMENTS

- · Capturing Points of Agreement
 - Identifying Points of Agreement [62]
 - Revisiting Holdout Issues [63]
 - Strategic Framing [64]
 - Using Deadlines Strategically [65]
 - Charting and Recording [66]
- Seeking Consensus
 - Encouraging Efforts to Reach Consensus [67]
 - Using Trades to Build Consensus [68]
 - Using Votes to Assemble Consensus Packages [69]

MAINTAINING CONTROL

- Managing Tensions
- Addressing Emotions, Exhaustion and Frustration [70]
- Dealing with Resistance to Group Agreements [71]
- Reminding Parties of their BATNAs [72]
- Finding Creative Solutions to Disagreements [73]
- · Addressing Potentially Disruptive Behavior
 - Using Discretion in Dealing with Challenging Behavior [74]
 - Interrupting Grandstanding and Filibustering [75]
 - Getting at Underlying Interests [76]
 - o Addressing End-Runs Outside of the Process [77]
 - Dealing with Personal Attacks and Off-putting Language [78]
 - Addressing Challenges to Process Structure and Legitimacy [79]
- Managing and Ending Disruptions [80]

TRIBAL CONSIDERATIONS

- Complex and Interrelated Issues
 - Complex and Interrelated Issues [81]
- · Understanding Tribal Sovereignty
 - Understanding Tribal Rights and Resource Uses [82]
 - Differences among Tribal Governments [83]
- Tribal Participation and Process Facilitation
 - Managing with Responsiveness and Adaptability [84]
- Respecting Confidentiality [85]
- Incorporating Traditional Ecological Knowledge
 - The Importance of TEK in Collaborative Processes [86]
- Addressing Perceived Conflict between Western Science and TEK [87]
- Ensuring Tribal Representation in Assessment Processes [88]
- Tribal Sovereignty and TEK in the MLPA
 - Building Guidance into Process Design [89]
 - Incorporating TEK in Assessment Processes [90]

TO LEARN MORE

- To Learn More
 - ∘ To Learn More [91]
 - Environmental Conflict Resolution Organizations [92]
 - Environmental Connect Resolution Organizations [92]
 More Information on MPAs and the MLPA Initiative [93]